

ALTERRA

HOMEOWNERS ASSOCIATION, INC.

Special Member Meeting
April 22nd, 2024, at 6:30PM
First Baptist Church, South Campus
3309 James Redman Parkway, Plant City, FL 33566

Meeting Notes

1. Call to Order-Certifying of Quorum

The Meeting of the Membership was called to order at 6:34PM. It was determined that a 30% quorum of the membership was not achieved as only 2 lots were represented in person and 20 by proxy for a total of 22 lots represented. Board members Vice President, Maila Combs and Treasurer/Secretary, Josh Hook were in attendance. President, Adriana McDonald was unable to attend. Gigi Holmes represented McNeil Management.

2. Verify Timely Notice

Proper meeting notice was mailed to all owners at least fifteen (15) days in advance. Manager will place the Affidavit of Mailing in the Association files for audit.

3. Board Comments

The BOD will consider amending the quorum requirements for amendment changes at the next regular meeting of the BOD. Management will add this to the June agenda for consideration.

Approved at the June 17 Board of Directors Meeting

Prepared by Manager on behalf of the Board of Directors