

# ALTERRA

HOMEOWNERS ASSOCIATION, INC.

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## **Annual Meeting of the Membership**

November 3, 2022 at 6:30 PM

First Baptist Church, South Campus

3309 James Redman Parkway, Plant City, FL 33566

### **Meeting Minutes**

**1. Call to Order-Certifying of Quorum**

The Annual Meeting of the Membership was called to order by Treasurer/Secretary Josh Hook at 6:30 p.m. It was determined that a quorum of the membership was not achieved as only 8 lots were represented in person or by proxy. Jeana Wynja represented McNeil Management.

**2. Verify Timely Notice**

Proper meeting notice was mailed to all owners at least fifteen (15) days in advance. Manager presented Affidavit of Mailing and will place in the Association files for audit.

**3. Homeowner Comments:** A valid annual meeting was not conducted.

**4. Adjournment at 6:34 p.m.**