

# ALTERRA

HOMEOWNERS ASSOCIATION, INC.

**Board of Directors Meeting  
May 23, 2022  
First Baptist Church of Plant City  
3309 James Redman Parkway, Plant City, FL 33566**

## 1. Call to Order

The meeting was called to order by President Adriana McDonald at 6:44 p.m. Board members Joshua Hook and Joshua Lugo were also present therefore a quorum was established. It was determined that timely notice of the meeting was posted. Jeana Wynja represented McNeil Management.

**Approval of Minutes:** The Board reviewed the prior board meeting minutes dated March 1, 2022.

**On Motion:** Duly made by Joshua Hook, second by Adriana McDonald and carried unanimously.

**Resolve:** To waive the reading of the minutes and approve as presented.

**2. Management Reports:** Manager presented financial reports and management reports. All alteration applications are current. Manager indicated that the 2021 Annual Report postcard was mailed to all owners on March 29, 2022.

**3. Old Business Items - None**

## 4. New Business Items

**Fiber distribution event throughout community:** JC Perez with Draft Pros is the contractor for Frontier. His cell phone number is (786) 379-3282 and indicated that anyone who has concerns regarding the fiber distribution event in the community can call him direct. He also stated that they will restore any sod disturbed to 100% or better. Frontier coordinated the fiber distribution event with the City of Plant City. Alterra Homeowners Association has not been involved in the coordination of the event.

**Development of a Fining Committee:** The Board indicated their desire to formulate a fining committee and process. Three owners volunteered for the fining committee: Tiffany Bullard, Mark Berry and Malia Combs. Manager will coordinate a meeting with Association's attorney and the Board to discuss next steps.

**On Motion:** Duly made by Adriana McDonald, second by Joshua Hook and carried unanimously.

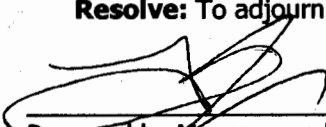
**Resolve:** To approve the formation of a fining committee and to establish a fining process.

**5. Owners Comments:** Owner asked if Board could coordinate holiday decorations around Christmas, and the Board indicated willingness; manager to contact vendors for pricing. Owner mentioned that he has a pressure washing business and provided management with his business cards.

## 6. Adjournment

**On Motion:** Duly made by Joshua Lugo, second by Adriana McDonald and carried unanimously.

**Resolve:** To adjourn the meeting at 7:16 p.m.

  
Prepared by Manager on behalf of Secretary