

ALTERRA

HOMEOWNERS ASSOCIATION, INC.

Special Members Meeting (Parking Amendment)

November 15, 2021

Immediately following the Annual Member Meeting
First Baptist Church, South Campus
3309 James Redman Parkway, Plant City, FL 33566

Meeting Minutes

1. Call to Order-Certifying of Quorum

The Special Members Meeting was called to order by President Adriana McDonald at 6:33 p.m. Director Joshua Hook was also in attendance. It was determined that a quorum of the membership was not achieved as only 8 lots were represented in person or by proxy. Jeana Wynja represented McNeil Management.

2. Verify Timely Notice

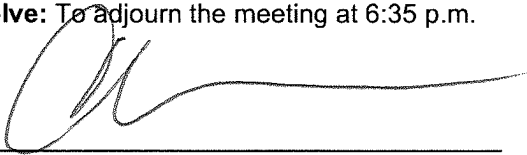
Proper meeting notice was mailed to all owners at least fifteen (15) days in advance. Manager presented Affidavit of Mailing and will place in the Association files for audit.

3. Homeowner Comments: An official meeting was not conducted. The owners presented decided to reconvene the meeting to secure more proxies. Ideas were exchanged regarding how to secure proxies from owners.

4. Adjournment

On Motion: Duly made Adriana McDonald, second by Josh Hook, carried unanimously.

Resolve: To adjourn the meeting at 6:35 p.m.



Prepared by Management on Behalf of Secretary