

ALTERRA

HOMEOWNERS ASSOCIATION, INC.

**Board of Directors Meeting
November 15, 2021
First Baptist Church, South Campus
3309 James Redman Parkway, Plant City, Florida**

1. Call to Order

The meeting was called to order by President Adriana McDonald at 6:36 p.m. Board member Joshua Hook was also present therefore a quorum was established. It was determined that timely notice of the meeting was posted. Jeana Wynja represented McNeil Management.

Approval of Minutes: The Board reviewed the prior board meeting minutes dated August 5, 2021.

On Motion: Duly made by Adriana McDonald, second by Joshua Hook and carried forward.

Resolve: To waive the reading of the minutes and approve as presented.

2. Management Reports: Manager presented financial reports and management reports. All alteration applications are current. Manager indicated that the Paint Color Palette notice was mailed to all owners on September 2, 2021. Pressure washing of the community fence has been completed. The Board indicated that the Social Committee is planning a winter community event.

3. Old Business Items - None

4. New Business Items

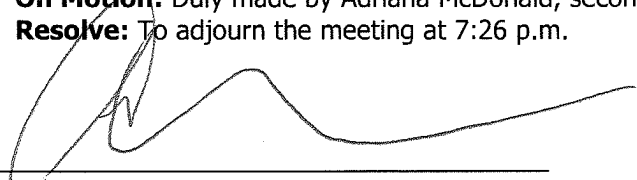
Officer Positions: The board agreed to continue in their current positions.

5. Owners Comments: Discussion regarding commercial vehicles, annual meeting quorum requirements, board member selection/appointment, alteration application process, and subscribing to the Alterra Facebook page.

6. Adjournment

On Motion: Duly made by Adriana McDonald, second by Joshua Hook and carried forward.

Resolve: To adjourn the meeting at 7:26 p.m.



Prepared by Manager on behalf of Secretary