

ALTERRA

HOMEOWNERS ASSOCIATION, INC.

Annual Meeting of the Membership

November 15, 2021 at 6:30 PM

First Baptist Church, South Campus

3309 James Redman Parkway, Plant City, FL 33566

Meeting Minutes

1. Call to Order-Certifying of Quorum

The Annual Meeting of the Membership was called to order by President Adriana McDonald at 6:30 p.m. Director Joshua Hook was also in attendance. It was determined that a quorum of the membership was not achieved as only 7 lots were represented in person or by proxy. Jeana Wynja represented McNeil Management.

2. Verify Timely Notice

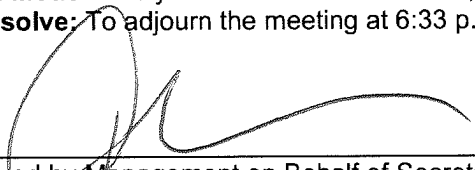
Proper meeting notice was mailed to all owners at least fifteen (15) days in advance. Manager presented Affidavit of Mailing and will place in the Association files for audit.

3. Homeowner Comments: An official meeting was not conducted. The current board members above, as well as Josh Lugo, will continue to serve for another term. The Board of Directors will hold a board meeting immediately following and owner comments will be addressed.

4. Adjournment

On Motion: Duly made Adriana McDonald, second by Josh Hook, carried unanimously.

Resolve: To adjourn the meeting at 6:33 p.m.



Prepared by Management on Behalf of Secretary