

# ALTERRA

HOMEOWNERS ASSOCIATION, INC.

## Board of Directors Meeting Minutes

July 20, 2020 at 6:30PM

Virtual GO TO MEETING due to COVID-19

### 1. Call to Order 6:39 PM

**Verify Quorum:** The virtual meeting was called to order by Amie Dunn; Josh Lugo, Joshua Hook, Humberto Palacios and Adriana McDonald were present. A quorum of the Board was established. Kelly Mauzy represented McNeil Management. Five (5) Homeowners were in attendance. Notice was posted on the message board and community website.

**Approval on Minutes:** Reading of the previous meeting minutes were waived.

**On Motion:** Duly made by Amie Dunn, seconded by Humberto Palacios and carried unanimously.

**Resolve:** To approve the previous meeting minutes as presented to the board.

### 2. New Business

**Landscaping:** A proposal from Cesky's Outdoor [Estimate 1497] was presented for review regarding community landscape updates.

**On Motion:** Duly made by Amie Dunn, seconded by Adriana McDonald and carried unanimously.

**Resolve:** To approve estimate 1497 for the updating of plants in the common areas.

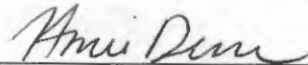
### 5. Homeowner Comments: None

### 3. Director Comments: Discussion regarding fining. Board asked if a fillable PDF for the Enforcement Request Form can be made. Manager to contact webmaster for additional information.

- Grass being blown into the street after mowing
- Homeowners not picking up dog feces when walking in the neighborhood
- Storage of boats
- Improper parking

### 4. Adjournment

The motion was made by Josh Lugo, seconded by Amie Dunn to adjourn the meeting at 6:56PM.



Prepared by Management on Behalf of the BOD