

ALTERRA

HOMEOWNERS ASSOCIATION, INC.

Annual Meeting of the Membership

November 11, 2019 at 6:30 PM

First Baptist Church, South Campus

3309 James Redman Parkway, Plant City, FL 33566

Meeting Minutes

1. Call to Order-Certifying of Quorum

The Annual Meeting of the Membership was called to order by President John McDowell at 6:35 PM. Directors Joshua Hook, Amie Dunn and Humberto Palacios were in attendance. Kelly Mauzy represented McNeil Management. It was determined that a quorum of the membership was not achieved with a total of 20 out of 122 lots represented (17%). Three (3) proxies were received by mail, but two (2) were rescinded as owner was in attendance.

2. Verify Timely Notice

Proper meeting notification was mailed to all owners per the Florida Statute guidelines. Manager will place the Affidavit of Mailing in the Association files.

3. Homeowner Comments: An official meeting was not conducted. However, the Board of Directors opened the floor up for Homeowner comments and answered questions concerning the community.

4. Adjournment

On Motion: Duly made John McDowell, second by Darren Sweet and carried unanimously.

Resolve: To adjourn the meeting at 7:10 PM.

Amie Dunn 11/9/20

Prepared by Management on Behalf of the BOD