

# ALTERRA

HOMEOWNERS ASSOCIATION, INC.

## Board of Directors Meeting Minutes

October 16, 2019 at 9:00 AM  
Parking Lot of Playground/ Mailboxes

### 1. Call to Order 9:14 AM

**Verify Quorum:** Quorum was established.

John McDowell, Amie Dunn and Humberto Palacios present.

**Timely Notice:** It was also determined that timely meeting notice had been posted by the mailboxes for viewing by all homeowners.

### 2. Unfinished Business

#### **Landscaping Contract:**

The Board reviewed 3 landscaping proposals to approve a new landscaper for the community.

**On Motion:** Made duly by John McDowell, seconded by Humberto Palacios, carried unanimously.

**Resolve:** Select Cesky's Outdoor for landscaping for the community vendor with service to begin December 1, 2019.


### 3. Director Comments

Send email to McNeil Management to send approval of proposal for contract with Cesky's Outdoor to begin December 1, 2019. Also send notice to current landscape vendor Hardeman Landscaping to terminate contract effective November 30, 2019 with notice being sent October 16, 2019. Send rejection of proposal letters/emails to other two vendors.

### 4. Adjournment

**On Motion:** Duly made by John, second by Amie and carried unanimously.

**Resolve:** To adjourn the meeting at 9:18 AM.



Prepared by Management on Behalf of the BOD