

ALTERRA

HOMEOWNERS ASSOCIATION, INC.

Board of Directors Meeting Minutes

February 26, 2019

Immediately Following the Turnover Membership Meeting

Bruton Memorial Library

302 McLendon Street, Plant City, FL 33563

1. Call to Order – Certifying of Quorum

The meeting was called to order at 7:55PM. It was determined that a quorum was established with BOD members John McDowell, Josh Lugo, Amie Dunn, Humberto Palacios and Joshua Hook in attendance and that timely meeting notice had been mailed to all homeowners. Doug Pinner, Pamela Pinner and Gigi Holmes represented McNeil Management.

2. Election of Officers

On Motion: Duly made by John, second by Josh Lugo and carried unanimously.

Resolve: To assign the directors to following BOD positions for the upcoming year:

President	John McDowell
Vice President	Josh Lugo
Secretary	Joshua Hook
Treasurer	Amie Dunn
Director	Humberto Palacios

3. New Business

Set Next Board Meeting Date: The Library indicated that they could currently only accommodate HOA meetings on Monday and Tuesday evenings. One of the BOD members is unable make it on Wednesdays. Gigi will coordinate with the BOD via email to determine dates that will work for everyone.

Supplemental Guidelines: The board members were provided with copies of the draft of supplemental rules/guidelines that John has been working on. They will read them and provide input to share at the next meeting in an effort to create a final version.

Community Signage: Gigi will forward the new board members examples of signage for them to consider installing at the ponds and playground.

4. Adjournment

On Motion: Duly made by Josh, second by John and carried unanimously.

Resolve: To adjourn the meeting at 8:25PM.

Prepared by Management on Behalf of the BOD