

# ALTERRA

HOMEOWNERS ASSOCIATION, INC.

## Board of Directors Meeting

May 17, 2018 at 10:30AM  
1463 Oakfield Drive, Suite 142  
Brandon, Florida 33511

### Meeting Minutes

**1. Call to Order – Certifying of Quorum**

The meeting was called to order by President, Bob Schmid, at 10:34AM. It was determined that a quorum was established with Bob Schmid and June Schmid in attendance and that timely meeting notice had been mailed to all homeowners. Doug Pinner and Gigi Holmes represented McNeil Management.

**2. Approval of Previous Meeting Minutes**

**On Motion:** Duly made by Bob, second by June.

**Resolve:** To approve the February 15, 2018 board meeting minutes presented.

**3. Management Reports**

There were no questions regarding the management reports.

**4. Unfinished Business**

None

**5. New Business**

**Uniform Collection Policy:**

**On Motion:** Duly made by Bob, second by June.

**Resolve:** To approve and implement the Uniform Collection Policy as provided by the attorney.


**Turnover Meeting:**

The BOD and management will start to prepare for the Turnover Meeting which is expected to take place sometime this fall. Bob will review the agreement he has in place with DR Horton to determine exactly what the situation will be with deficit funding since they will not be obligated to pay assessments on unsold lots.

**6. Adjournment**

**On Motion:** Duly made by Bob, second by June.

**Resolve:** To adjourn the meeting at 11:25AM.



Prepared by Management on Behalf of the BOD