

ALTERRA

HOMEOWNERS ASSOCIATION, INC.

Board of Directors Meeting March 17, 2017 Meeting Minutes

1. Call to Order/Certify Quorum

The meeting was called to order by President, Bob Schmid, at 6:00 p.m. A quorum was established with the presence of board member June Schmid.

2. Approval of Minutes

No prior meetings/minutes to date.

3. New Business

Uniform Collection Policy: Bob presented the Alterra HOA Uniform Collection Policy as provided by Manager. The policy ensures that consistent collection procedures are followed across any/all delinquent assessment accounts. The Board discussed the policy.

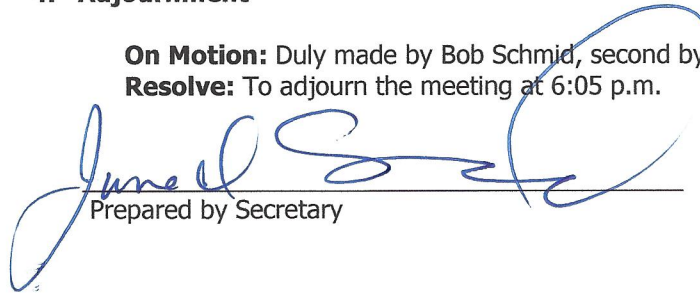
On Motion: Duly made by Bob Schmid, second by June Schmid and carried unanimously.

Resolve: To adopt the Alterra HOA Uniform Collection Policy as presented.

4. Adjournment

On Motion: Duly made by Bob Schmid, second by June Schmid and carried unanimously.

Resolve: To adjourn the meeting at 6:05 p.m.



Prepared by Secretary